



## DEARBORN HEIGHTS SOCCER CLUB

# **REFEREE CERTIFICATION** **REIMBURSEMENT POLICY**

1. The current USSF referee registration fees are as follows: \$50.00 for certification and \$35.00 for re-certification.
2. The Dearborn Heights Soccer Club (DHSC) will reimburse the referee certification/re-certification fees annually to referees who officiate a minimum of five games for the DHSC. For purpose of the reimbursement, these games may be accumulated over the spring and fall seasons of one calendar year.
3. Reimbursement of Referee Certification: The referee is responsible for submitting a copy of their USSF referee registration application to the DHSC Field and Referee Scheduler at the beginning of the spring and/or fall season. Otherwise the referee will be reimbursed at the re-certification rate. Failure to submit verification of registration may result in not being assigned games to officiate.
4. Reimbursement of Referee Re-certification: The referee must submit a copy of their USSF referee registration card and/or USSF referee registration application to the DHSC Field and Referee Scheduler at the beginning of the spring and/or fall season. Failure to submit verification of registration may result in not being assigned games to officiate.
5. Deadline for submitting a copy of the USSF registration card and/or USSF registration application shall be December 1<sup>st</sup> of the current year. Failure to submit verification of registration by the deadline, the referee shall forfeit any reimbursable fees.
6. If the referee works for multiple soccer clubs offering this reimbursement, the DHSC will prorate the reimbursement with the other club(s). If the referee has already received a full payment from another club or clubs and subsequently becomes eligible for reimbursement from the DHSC, the DHSC shall make a payment to the other club(s) for its share of the pro-ration.
7. It is the responsibility of the referee to notify the DHSC Field and Referee Scheduler if he/she is working for other clubs where pro-ration of the reimbursement might be necessary. Notification failure and over payment occurs, the referee may be barred from further participation in the DHSC reimbursement program at the discretion of the DHSC Field and Referee Scheduler.

Date: March 24, 2004